

CABINET MEMBER FOR CULTURE AND TOURISM

**Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH**

Date: Tuesday, 26th March, 2013

Time: 10.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Declarations of Interest.
4. Apologies for absence.
5. Minutes of the previous meeting held on 12th March, 2013. (Pages 1 - 6)
6. Application for subsidised use of the Civic Theatre. (Pages 7 - 8)
 - Theatre and Arts Manager, Customer and Cultural Services, Environment and Development Services, to report.
7. Improving the presentation of books in libraries - Kimberworth Library - exemption from Standing Order. (Pages 9 - 11)
 - Service Manager for Libraries and Customer Services, Customer and Cultural Services, Environment and Development Services, to report.
8. Date and time of the next meeting.
 - Tuesday 23rd April, 2013, to start at 10.00 am in the Rotherham Town Hall.

**CABINET MEMBER FOR CULTURE AND TOURISM
12th March, 2013**

Present:- Councillor Rushforth (in the Chair); Councillors Andrews and Wallis.

F52. DECLARATIONS OF INTEREST.

There were no Declarations of Interest to record.

F53. MINUTES OF THE PREVIOUS MEETINGS HELD ON 5TH AND 6TH FEBRUARY, 2013.

The minutes of the previous meetings held on 5th and 6th February, 2013, were considered.

Resolved: - That the minutes of the previous meetings of the Cabinet Member for Culture and Tourism be agreed as an accurate record for signature by the Cabinet Member.

F54. RECEIPT OF TWO E-PETITIONS IN RELATION TO HERRINGTHORPE PLAYING FIELD.

The Leisure and Green Spaces Manager, Environment and Development Services, presented a report that noted the receipt of two electronic petitions in relation to the Council's proposals to lease land at Herringthorpe Playing Fields to Rotherham Rugby Club Limited.

The first electronic petition, which ran between 13th November, 2012, and 31st January, 2013, stated: -

'We the undersigned petition the council to refuse to lease and/or dispose of land on Herringthorpe Playing Fields to Rotherham Rugby Club Ltd Herringthorpe Playing Fields were opened by the Right Honourable George Lansbury M.P, where in declaring the fields open for ever, he paid tribute to the Council for bringing to the services of the community all the amenities that a community needs.....'

'The fields were devoted to the service of all, and he had great pleasure in declaring them open for ever.'

This petition had gained 28 signatures.

The second electronic petition, which ran between 7th December, 2012, and 31st January, 2013, stated: -

We the undersigned urge the council to approve the proposed lease with Rotherham Rugby Club Ltd to provide decent facilities to

be developed for amateur rugby. Rotherham Rugby Club Ltd want to provide decent facilities at no cost to the council. Please support us and help the club develop facilities that the entire town can be proud of.

This petition had gained 187 signatures.

It was also noted that, since receipt of the two electronic petitions, further petitions and consultation responses in relation to the proposal had been received. These had been out of the deadline to be reported alongside these two petitions at the 6th March, 2013, Council meeting, and this Cabinet Member meeting, but would be reported at future meetings.

The two petitions in question, and the petitions yet to be reported, would be included in the report presented to Cabinet to feedback comments received as part of the process of advertising the land for lease.

Resolved: - (1) That receipt of the two electronic petitions be noted.

(2) That it be noted that the two electronic petitions were presented to the Council meeting held on 6th March, 2013.

(3) That a report be presented to a future meeting of the Cabinet that provides information about all of the petitions and responses received as part of the process of advertising the land for lease.

F55. CUSTOMER AND CULTURAL SERVICES - FEES AND CHARGES, 2013-2014.

Consideration was given to the report presented by the Customer and Cultural Services Manager, Environment and Development Services, which outlined the annual review of fees and charges for services within Customer and Cultural Services that had taken place for the 2013/14 financial year.

The submitted appendices outlined the proposed charges for 2013/14, and the submitted report outlined the rationale for the proposals. Managers for each Service had assessed the proposed charges' potential impact(s) on uptake and financial performance.

It was noted that several core services still remained essentially free of charge, such as the public library service, museum service and the archives and local studies services. Where there were charges, there was often a concessionary rate.

It was proposed that the changes would take effect from 1st April, 2013. However, the proposed changes in relation to the Civic Theatre would take effect from 1st September, 2013, to fit within the programming schedule, although this structure would be reviewed.

The proposed increases were expected to generate the levels of income required to operate services within the available budgets and the pricing structure would be monitored throughout the financial year.

Resolved: - That the fees and charges for Customer and Cultural Services, as set out in the submitted report and appendices, be approved.

F56. COMMUNICATIONS UPDATE: -

Consideration was given to the update provided by the Corporate Communications Manager, Commissioning, Policy and Performance, Resources Directorate, in relation to communication and marketing issues in Rotherham.

The update covered: -

South Yorkshire Advisory Board: -

- Met on 7th March, 2013;
- The Board was chaired by Welcome to Yorkshire's Head of Membership;
- It appeared that the name of the group had been changed from the South Yorkshire Tourism Advisory Group to South Yorkshire Advisory Board;
- It had been proposed that the group would meet three or four times a year;
- A discussion had taken place regarding the membership of the Board, including the need to increase local authority attendance and attendance by smaller private sector venue and attraction representatives;
- Members had discussed the need to focus on maximising the benefits of membership of Welcome to Yorkshire for all members in South Yorkshire, where it was felt that activity had decreased in recent years;
- The Head of Corporate Communications and Marketing would meet with Welcome to Yorkshire's Head of Communications to discuss joint marketing opportunities.

The Tour de France had been a significant agenda item. Welcome to Yorkshire would be playing a similar role with the Tour to that played by LOCOG in organising the 2012 Olympics. Updates provided to attendees of the Board meeting included: -

- It was expected that there would be two to three million people watching the live event across Yorkshire;
- The 'caravan' of the event would be around seven kilometres long, therefore, spectators considered it to be a day's experience;
- The Leaders and Chief Executives of LGYH's 22 local authorities had signed up to a legacy programme post-tour. There would be opportunities for promoting cycling in Rotherham on the back of this;

- The police operation would be led by West Yorkshire Police, and would follow the model used for the Olympic torch relay;
- 'Tour Makers' would play a key role in the process, similar to the 'Games Makers' in the Olympics, and would provide volunteering opportunities for local people;
- The Tour de France brand would be protected in similar ways to the Olympic brand;
- A road show would be facilitated by Welcome to Yorkshire in Sheffield on 9th May, 2013, for local business on how to benefit from the event.

Council website: 'Leisure Activities: What's On?': -

Improvements had been made to the events listings on the Council website to give a greater focus on leisure activities and what's on. The site would also include links to key local attractions rather than listings, to encourage visitors to view fuller information about the attractions, rather than simply looking at an event listing.

The Rotherham Show: -

- Dearne Valley College had expressed an interest in becoming a sponsoring partner to the Rotherham Show, following a successful recruitment event at the previous year's show;
- The presence of Dearne Valley College at the show would be beneficial for Rotherham residents to find out about the opportunities available through the college, and it was hoped would also prompt further enquiries about how local companies and organisations could become involved in partnering with the Show.

Yorkshire and Humberside Local Authorities' Workshop; visitor economies and growth: -

- A brief update was provided. It had been suggested that Welcome to Yorkshire may become involved in preparing an overarching strategy for business tourism and inward investment marketing against which funding bids could be made, including bids to the latest round of Regional Growth Fund.

Resolved: - (1) That the information provided be noted.

(2) That a future report be presented in relation to maximising the legacy programme of the Tour de France in Rotherham.

(3) That further reports be brought back to Cabinet Member on the continued work of Welcome to Yorkshire.

F57. MOBILE LIBRARY - SERVICE OFFER.

Consideration was given to the report presented by the Customer and

Cultural Services Manager, Environment and Development Services, that contained a proposal to combine the current vehicle-based library provision into one dedicated service. It was proposed that the combined service would be known as 'Libraries on the go!'.

The report outlined the existing service provision of the Mobile Library, the Booklink Library and the Home Library Service, and appendices one to four of the submitted report provided the current timetables for the services and the areas and addresses served. Within the report there were details of the proposed, single weekly timetable for the Mobile Library.

The proposal put forward to the Cabinet Member to consider was to combine the vehicle-based library provision into one dedicated service that shared resources and offered a more responsive, customer-focused service. The changes would include: -

- Some customers would receive a Booklink Library service, instead of a walk-on service previously offered through the Mobile Library;
- The Mobile Library would have a rationalised timetable focused on delivering services to areas of disadvantage in line with the Council's corporate agenda;
- Some of the existing stops of the Mobile Library would be retained and the timetable would be simplified, creating ease of use for customers.

Changes to the Mobile Library timetable would mean that promotional activities could be conducted in different community venues. For example, on the 'stand down' Mondays, outreach work could be undertaken, including activities such as book clubs and rhymetimes, and suggestions had been received that the Mobile Library could also be used as an art bus, health information point and benefits clinic, although creative ways of using the space would need to be implemented.

As part of the Equality Impact Assessment, the needs of all clients had been evaluated. A detailed mapping document had been created on clients' needs in light of the future provision and, where there was a proposal to lose an existing stop from the Mobile Library, customers would be directed to the Booklink service or their nearest static library.

The financing for the proposal, including the suggested saving as part of the wider Library Review, and the mitigating actions that had been taken against the risks and uncertainties were included within the submitted report.

Discussion ensued on the proposal, on the following issues were raised and clarified: -

- Would any areas lose service provision?;
- Did the Booklink and Home Library Services have the capacity to

cope with potential increased demand as a result of the proposed changed timetable for the Mobile Library?.

Resolved: - (1) That the proposal to combine the vehicle-based library provision into one dedicated Service that shared resources and offered a more responsive customer-focused service, as part of the wider Library Review, be approved.

(2) That the new Mobile Library Timetable, as submitted within the report, be endorsed.

F58. DATE AND TIME OF THE NEXT MEETING: -

Resolved: - That the next meeting of the Cabinet Member for Culture and Tourism take place on Tuesday 26th March, 2013, to start at 10.00 am in the Rotherham Town Hall.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Culture and Tourism
2.	Date:	26th March, 2013
3.	Title:	Subsidised use of the Civic Theatre (Applications)
4.	Directorate:	Environment and Development Services

5. Summary

The Cabinet Member has previously approved an application process with regards to requests for subsidised use of the Civic Theatre for charitable use (Minute F40 of 6th December, 2011 refers). It was determined that applications be brought to Cabinet Member meetings for decisions and that advice should be given by officers as to the suitability of the proposal from a professional, technical and logistical perspective.

This report contains a recommendation for one application.

6. Recommendations

- **That the Cabinet Member approves an application by Mick Hill (Rotherham Arts Events).**

7. Proposals and Details

This re-submission by Mick Hill proposes that he host the 80s band “the Lambrettas” at the Civic Theatre on the 4th October 2013. Mick Hill has worked closely with the Service Manager, Theatre & Arts, to format an evening that would be logistically acceptable; after his previous application was declined for logistical reasons (minute number F20, 4th December, 2012, refers).

The evening would be in support of Macmillan Cancer Care and Turning Point Social Care.

It is envisaged an estimate of the subsidy required would be:

Theatre hire	£443.00
Additional staffing 12-6pm	£303.60
1 x follow spot ops (6 hrs)	£56.00
Ticket commission (assuming 350 sold)	£249.20
Contingency extras	£200
Total	£1251.80

8. Finance

If approval is given for the proposed event, the remaining available subsidy for 2013-14 would be £3748.20, from a total budget of £5,000.

9. Risks and Uncertainties

The quality of the act. This act does not conform to the current programme of the venue, so the Theatre & Arts Service does not have a proven audience base to market. However, building new audiences is a key agenda for the service.

10. Policy and Performance Agenda Implications

The Theatre & Arts Service contributes to the following priorities

- More people come to the Town Centre for work, shopping and for things to do and see
- People enjoy parks, green spaces, sports, leisure and cultural activities

11. Background Papers and Consultation

Minute F40 of the Delegated Powers meeting 6th December 2011
Minute F 20 of the Delegated Powers meeting 4th December 2012
ROTHERHAM METROPOLITAN BOROUGH COUNCIL

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ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Culture and Tourism
2.	Date:	26 March, 2013
3.	Title:	Improving the presentation of books in Libraries
4.	Directorate:	Environment and Development Services

5. Summary

Following the conclusion of the Library and Information Service Review and in response to comments made during the associated public consultation, it is proposed that improvements are made to the presentation of books within libraries.

As one of the outcomes of the Library Review was to retain Kimberworth Library, with the neighbouring Kimberworth Park Library to close, it is proposed to improve the display of books (e.g. modern shelving) at Kimberworth Library.

An exemption from Standing Order 47.6.3 is requested.

6. Recommendations

- **Cabinet Member approves the improvements to the presentation of books and layout of Kimberworth Library.**
- **Cabinet Member gives approval to enable an exemption from Standing Order 47.6.3 (requirement to obtain at least three written quotations for contracts with an estimated value between £20,000 and £50,000) be granted and that OpeningtheBook be appointed to carry out improvements.**

7. Proposals and Details

Following the conclusion of the Library and Information Service Review, decisions have been taken on the future of library buildings across the borough. It is also clear from the associated assessment of need, and from consultation with customers that the service needs to address inconsistencies in the standard of fit out and presentation within libraries.

The current layout and shelving within Kimberworth Library does not offer a welcoming experience. As it is recognised that customers who previously used Kimberworth Park Library (which will close during March 2013) may choose to visit Kimberworth Library in future, it is proposed that this library is improved.

The exemption from Standing Orders has been requested on the basis of timescale and standard library design and previous good experiences with this firm who offer proven value for money. They have won multiple competitive tenders with RMBC, including the recent fit out of Riverside House Library, Heritage and Arts Space.

8. Finance

It is estimated that the costs of improvements to the layout and presentation of books at Kimberworth Library are approximately £36,000. A business case has already been approved by EDS Directorate Management Team for this work. Approval was given for £36K capital expenditure to be incurred on improving the presentation of the book stock at Kimberworth Library. This can be met from within existing budget and a revenue contribution will be made from the service to the authority's capital programme.

9. Risks and Uncertainties

Risks to customers have been assessed as part of the impact assessment process of the Library Review and appropriate mitigating actions have been stated.

10. Policy and Performance Agenda Implications

Libraries contribute to the following priority outcomes:

- More people in our poorest communities are in work and training
- There are more successful new businesses
- More people come to the Town Centre for work, shopping and for things to do and see
- More people are in work or training and less are living on benefits
- People enjoy parks, green spaces, sports, leisure and cultural activities
- More people have formal qualifications and skills
- Babies and preschool children have a good start in life

11. Background Papers and Consultation

Consultation has been held with Finance, Legal and Democratic Services, EDS DMT.

1. Needs Assessment Document - Library Review
2. Library Review Consultation Feedback
3. Impact Assessment Document
4. Library and Information Service Strategy 2011-15

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